



EOI for Selection of Mission Shakti Groups/SDA for Operation and Maintenance of Model Crematorium ward no 13, Gandhi Park Ward no 12, Mo Jatni ward no 12, Nehru Park ward no 23 in Jatni Municipality.

Date: 16/01/2023

Jatni Municipality, Jatni, Odisha- 752050

Invitation for EOI

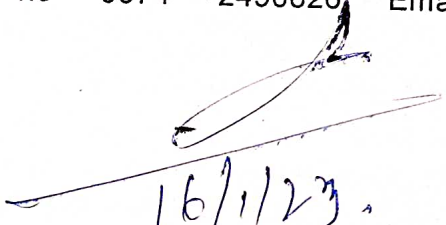
Letter No: 324/16-01-2023

Jatni, Dated: 16-01-2023

Sealed proposals are invited by the Jatni Municipality from MSGs/SDA for operation and maintenance of **Model Crematorium ward no 13, Gandhi Park ward no 12, Mo Jatni ward no 12, Nehru Park ward no 23** in Jatni Municipality and to be as per EOI norms.

1. Completed Proposal for the work in prescribed format shall be received before or as on dt **21/01/2023 up to 12:30 PM.**
The sealed proposals can be sent well in advance by registered post or speed post or in person to office of Executive officer, Jatni Municipality, Jatni, 752050, Odisha, Ph no- 0674 -2490826. MSGs can also submit proposal by hand to above office.
2. The Proposal received shall **be opened on-21/01/2023- itself at 1:30 P.M.** in the presence of Applied MSGs or representatives of MSGs. MSGs are requested to ensure presence of their representative at the time of opening of the EOI.
3. While all information/data given in the EOI are, to the best of the Client's knowledge accurate within the consideration of scope of the proposed contract, the Client holds no responsibility for accuracy of information and it is the responsibility of the Applicant to check the validity of information/data included in this document.
4. The Client reserves the right to cancel the entire EOI process or part of it, at any stage without assigning any reason thereof.

Interested MSGs may obtain further information from the office of the Executive officer, Jatni Municipality, Jatni, 752050, Odisha, Ph no- 0674 -2490826, Email: municipalityjatni@gmail.com


16/1/23
Executive Officer,
Jatni Municipality

Annexure – I

Instructions to MSGs

1. Introduction

- 1.1. These instructions should be read in conjunction with information specific to the consulting services contained in the Covering Letter, Data Sheet and accompanying documents.
- 1.2. The MSG/SDA shall bear all costs associated with the preparation and submission of its proposal and contract negotiation.
- 1.3. The Client is not bound to accept any proposal, and reserves the right to annul the selection process at any time prior to award of contract without thereby incurring any liability to the bidder.
- 1.4. In no case, sub-letting of "overall works" would be accepted.

2 Eligibility criteria for MSG/SDA (Technical Feasibility of MSGs)

- 1.1 MSG/SDA must be from the same ward as of work applying for, in case of non available of MSGs/SDA from same Ward, L1 MSGs of nearby ward shall be considered.
- 1.2 MSG must be registered with Housing and Urban Development Department/ Mission Shakti and following Panchasutra.
- 1.3 MSG must be at least one-year-old as on the date of notification of EOI.
- 1.4 MSG must have an active bank account.
- 1.5 MSG must have a PAN in the name of their group.
- 1.6 MSG must not have defaulted repayment to any loan availed from bank or nonbank financial institution (NBFI).

3 Clarification on Provisions of the EOI Document

Interested MSGs/SDA may seek clarification on any of the provisions in the EOI document by directly contacting the Executive Officer, Jatni Municipality at Ph no- 0674 - 2490826, Email: municipalityjatni@gmail.com

4 Submission of Proposal

- a. Proposals must be received before the deadline specified in the Data Sheet.

5 Documents comprising the Proposal

MSGs shall submit Financial Proposal, The Proposals will be opened at the date and time specified in the Data Sheet.

6 Client's Right to Accept any Proposal, and to Reject any or all Proposals

The Client reserves the right to accept or reject any Proposal, and to annul the bidding process and reject all Proposals at any time prior to Contract award, without thereby incurring any liability to the MSGs/SDA.

7 Signing of Contract

- a. After notification, the Client shall communicate to the successful Bidder to sign the Contract.

Data Sheet and Check List

A. Data Sheet:

1.	Title of Consulting Service: EOI for Selection of Mission Shakti Groups for Operation and Maintenance of Model Crematorium ward no 13, Gandhi Park Ward No. 12, Mo Jatni ward no 12, Nehru Park ward no 23 in Jatni Municipality
2.	Name of the Client: -Executive Officer, Jatni Municipality, Jatni, 752050, Odisha, Ph no- 0674 -2490826.
3.	Selection of firm / agency: The MSGs have to submit the technical Proposal for giving their eligibility status, financial status as per EOI form given at Annexure – III& Financial proposal as per Annexure–IV.
4.	Financial proposal to be submitted: YES, AS per the form given at Annexure-IV. The Fee payable to the Agency and carry out activities as per the Scope of Work (Annexure – V).
5.	Address for submission of Proposals: Executive officer, Jatni Municipality, Jatni, 752050, Odisha, Ph no- 0674 -2490826. Email :municipalityjatni@gmail.com
6.	MSGs Eligibility Criteria–Applicable As specified at clause - 2
7.	While submitting the proposal the bidder has to ensure that the Financial Proposal in original to be kept in separate sealed envelopes with superscription “Financial Proposal for “EOI for Selection of Mission Shakti Groups for Operation and Maintenance of Model Crematorium ward no 13, Gandhi Park Ward No. 12, Mo Jatni ward no 12, Nehru Park ward no 23 in Jatni Municipality”.
8.	A Bank Guarantee/ Municipality Receipt is to be submitted. Contract: YES The amount will be Rs 500/- (Rupees Five Hundred only) the same will be provided in the form of a Bank Guarantee (BG)/ Municipality Receipt valid till completion of contract. Bank Guarantee/ Money Receipt will be made in the name of the Executive officer, Jatni Municipality payable at Jatni.
9.	Proposals must be submitted no later than the following date and time: 21/01/2023 up to 12:30PM.
10.	Date and time for public opening of the EOI Proposals received: 21/01/2023 at 1:30 PM.

FINANCIAL PROPOSAL SUBMISSION

[Location, Date]

To:

The Executive Officer
Jatni Municipality, Jatni, Odisha
Pin-752050

Dear Sir:

We, the undersigned, offer to **operation and maintenance of** -----
----- in accordance with your Request for Proposal dated[] Our attached
Financial Proposal is for the sum of [Insert amount(s)in words and figures1]. This amount
is inclusive of the Domestic taxes (GST). We hereby confirm that the financial proposal
is unconditional and we acknowledge that any condition attached to financial proposal
shall result in reject of our financial proposal.

We understand you are not bound to accept any Proposal you receive.
We remain, Yours sincerely,

Authorized Signature [In full and initials]
Name and Title of Signatory:
Name of MSG:
Address:

Enclose: Financial Proposal

Format for Financial Proposal

Name of the work applying for:

Financial proposal for Operation and Maintenance of Model Crematorium ward no 13/, Gandhi Park Ward No. 12/, Mo Jatni ward no 12/ Nehru Park ward no 23 in Jatni Municipality.					
SL NO	NAME OF THE COMPONENT	UNIT	ESTIMATED AMOUNT		QUOTED RATE(IN Rupees)

1	ONE CARE TAKER AT ONE LOCATION PROCUREMENT OF GARDENING TOOLS, SEEDS, SEASONAL PLANTS, WATE R SPRINKLER, FERTILIZERS, UREA,	Rs	9990	Per month	
2	Other Misc. Or Recurring Expenditure	L.S Rs	2000	Per month	
4	Service Charges	7.50%	749	Per month	
Grand total Payable per site			12739	Rs Per month(excl. Rs 5000 per year)	

N.B* Item no 4 amounting to Rs 5000/- will be given to the successful MSG, only once in a year for procurement of gardening tools like pruners, gardening fork, watering can, shovel, garden hose pipe, spade, fertilizers, & etc.

SD/-
Executive Officer
Jatni Municipality

Signature of President of the MSG
Name of the MSG
Ward No-